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**Decision Maker:** PUBLIC PROTECTION AND ENFORCEMENT PORTFOLIO HOLDER.

**Date:** Thursday 20<sup>th</sup> June 2024

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** PP&E PERFORMANCE OVERVIEW

**Contact Officer:** Lucy West, Head of Performance Management & Business Support  
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**Chief Officer:** Director of Environment and Public Protection

**Ward:** (All Wards);

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1. Reason for decision/report and options

This report presents the PP&E Performance Overview indicators pertaining to the Public Protection and Enforcement Portfolio Plan for 2023/24 for scrutiny by PDS Members and subsequent endorsement by the Public Protection and Enforcement Portfolio Holder. The report includes data from April 2023 to March 2024.

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2. **RECOMMENDATION(S)**

2.1 **That the PDS Committee reviews and comments on the key performance indicators pertaining to the Public Protection and Enforcement Portfolio Plan.**

2.2 **That the Public Protection and Enforcement Portfolio Holder:**

**Endorse the outcomes, aims and performance measures set out in the draft 2023/24 Public Protection and Enforcement Portfolio Plan, taking into account the budget and views of the Committee.**

### Impact on Vulnerable Adults and Children

1. Summary of Impact: Public Protection and Enforcement services are used by all residents, including vulnerable adults and children. Where vulnerable adults or children may potentially be affected by a proposal or contract, the issues would be covered in that particular report, plan or contract rather than this strategic document.
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### Transformation Policy

1. Policy Status: Existing Policy
  2. Making Bromley Even Better Priority (*delete as appropriate*):
    - (1) For children and young people to grow up, thrive and have the best life chances in families who flourish and are happy to call Bromley home.
    - (2) For adults and older people to enjoy fulfilled and successful lives in Bromley, ageing well, retaining independence and making choices.
    - (3) For people to make their homes in Bromley and for business, enterprise and the third sector to prosper.
    - (4) For residents to live responsibly and prosper in a safe, clean and green environment great for today and a sustainable future.
    - (5) To manage our resources well, providing value for money, and efficient and effective services for Bromley's residents.
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### Financial

1. Cost of proposal: Not Applicable:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Public Protection & Enforcement Portfolio
  4. Total current budget for this head: £4.2m
  5. Source of funding: Existing controllable revenue budget
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### Personnel

1. Number of staff (*current and additional*): 47.3 FTE
  2. If from existing staff resources, number of staff hours: Not Applicable
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### Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Not Applicable:
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### Procurement

1. Summary of Procurement Implications: Detail of the service contracts to which this portfolio plan relates are maintained on the Council's Contracts Database, summaries of which are reported to this Committee as part of the Contract Register on a bi-annual cycle. Contractor Performance is scrutinised on a regular basis and contracts are procured in line with all applicable legislation and the Council's Contract Procedure Rules.
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### Property

1. Summary of Property Implications: Not Applicable
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### Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications: Not Applicable
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Impact on the Local Economy

1. Summary of Local Economy Implications: Not Applicable
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Impact on Health and Wellbeing

1. Summary of Health and Wellbeing Implications: Not Applicable
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Customer Impact

1. Estimated number of users or customers (*current and projected*): Not Applicable
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

### 3. COMMENTARY

The performance overview presented below provides the following key indicators which have Red Performance indicators, and the management commentary on exception where indicators are performing below expectation. This report acts as a 'health check' on the PP&E Portfolio Plan indicators.

#### 3.1 Priority 1: We will keep Bromley safe.

There are no Priority 1 PP&E Portfolio Plan indicators performing at AMBER or RED performance status expectation.

Indicator	Target	RAG Status	Commentary
To disseminate 25 alerts on emerging topics including doorstep crime and scams	100%	RED	25 alerts were prepared within the financial year but there were delays in July and August 2023 as a result of the communications protocol causing 3 alerts not to be published. The protocol was reviewed at the time, including an option to expedite urgent alerts and no further issues have been highlighted.

#### 3.2 Priority 2: We will protect consumers.

There are no Priority 2 PP&E Portfolio Plan indicators performing at AMBER or RED performance status expectation.

#### 3.3 Priority 3: We will support and regulate businesses.

There are Priority PP&E Portfolio Plan indicators performing at AMBER or RED performance status which is below expectation.

Indicator	Target	RAG Status	Commentary
Inspection of UNRATED (UR) Food Businesses (FB) Childminder (CM) Low Risk Home caterers (LRHC) (% completed) (Number of inspections or closures if no longer trading) (% Annual Target)	95%	AMBER	<p>The team has completed inspecting the 120 unrated food businesses that were due for inspection at the beginning of the year. Unrated new businesses continue to be inspected as they apply for food premises registration.</p> <p>The food safety inspections contract tender process for unrated home-based childminders (UR CM), low risk home caterers (LRHC), and home caterers, is now complete. Three (3) tender applications were received and evaluated. The contract award was approved and has completed it's stand-still period. The contract with the Stuart Harris</p>

			Agnew Partnership will commence on 11/03/24.
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**3.4 Priority 4: We will protect and improve the environment through custodianship and effective and responsible enforcement.**

There are no Priority 4 PP&E Portfolio Plan indicators performing at AMBER or RED performance status expectation.

**3.5 Priority 5: We will provide value for money.**

Not applicable. Priority 5 does not have measurable key performance indicators in the PP&E Portfolio Plan.

**4. IMPACT ON VULNERABLE ADULTS AND CHILDREN**

Public Protection and Enforcement services are used by all residents, including vulnerable adults and children. Where vulnerable adults or children may potentially be affected by a proposal or contract, the issues would be covered in that particular report, plan or contract rather than this strategic document.

**5. TRANSFORMATION/POLICY IMPLICATIONS**

5.1 The activities in this report reflect the Council’s priorities and aims as set out in:

- [Public Protection and Enforcement \(bromley.gov.uk\)](http://bromley.gov.uk)
- [Making Bromley Even Better \(Corporate Strategy\)](#)
- Plans and Policies as specifically referenced within each priority area of the Portfolio Plan.

<b>Non-Applicable Sections:</b>	Financial, Personnel, Legal, Procurement
Background Documents: (Access via Contact Officer)	<a href="#">Public Protection and Enforcement Portfolio Plan 23/24</a>

**6. FINANCIAL IMPLICATIONS**

There are no direct financial implications.

**7. PERSONNEL IMPLICATIONS**

There are no direct personnel implications.

**8. LEGAL IMPLICATIONS**

There are no direct legal implications.

**9. PROCUREMENT IMPLICATIONS**

9.1 Most of the Portfolio Plan’s priorities are underpinned by contracts and where these have a Total Contract Value (TCV) greater than £200k, they are reported in the Corporate Contract Register. The procurement status of contracts with a TCV >£50k is also reported to the PDS Committee for detailed scrutiny.

9.2 PDS Committee also scrutinises 'Procurement Strategy' and 'Award of Contract' reports and monitors individual contracts and scrutinises the contractors themselves as appropriate.

## **10. PROPERTY IMPLICATIONS**

There are no property implications.

## **11. CARBON REDUCTION/SOCIAL VALUE IMPLICATIONS**

There are no direct carbon reduction/social value implications, but the plan does identify service areas where carbon reduction and social values are reviewed.

## **12. IMPACT ON THE LOCAL ECONOMY**

There are no direct local economy implications.

## **13. IMPACT ON HEALTH AND WELLBEING**

There are no direct health and wellbeing implications.

## **14. CUSTOMER IMPACT**

There are no direct customer impacts.

## **15. WARD COUNCILLOR VIEWS**

There are no direct Ward Councillor views.